



ACCOMMODATION

First Application – Supporting Documentation Required

1. Title deed/lease agreement/letter of offer or /contract of sale relating to property.
2. Detailed project/enterprise description and business plan for five years.
3. Work permits and other relevant permits (where applicable).
4. If business enterprise /project is to be established or carried out in a National Park or Game Management area, a heritage site or other protected area, a license or permit by National Parks and Wildlife, National Heritage Conservation Commission and the Forestry.
5. An approved Environmental Impact Assessment/ Environmental Project Brief (where applicable).
6. Tax Clearance Certificate issued under Income Tax Act (Cap. 323).
7. Tax Payers Identification Number (TPIN).
8. Permits from Local Authorities (Business Levy Permit, Fire Certificate, Health Permit, Food Handlers Certificate, Occupational certificate etc.)
9. Liquor License (where applicable).
10. Public Liability Insurance.
11. Hotel Managers registration.
12. Submit change of land use certificate (where applicable).
13. Business registration certificate.
14. Investment Certificate (Where applicable)
15. Applicant should have an active bank account in Zambia
16. Applicant should comply with minimum requirements for Accommodation